



REGULAR BOARD OF DIRECTORS MEETING

San Diego Convention Center Corporation, Board Room
111 W Harbor Drive, San Diego CA 92101
Thursday, September 4, 2008
10:00 a.m.

Call To Order / Introductions

Chairman C.Terry Brown

Public Comment:

Comments from the Public on items not otherwise on the Agenda

Presentation:

Lambeth

Brown Act Presentation:

- Presentation of **Ralph M. Brown Act** ([California Government Code](#) Sections 54950-54963) by Attorney, John Lambeth of Downtown Resources.

Action Items:

Brown

001) Approval of Minutes

002) RFP: Legal Services-

Per the Procurement Procedures in the TMD Management Plan, Expenditures of more than \$25,000 for goods and / or services from a single contractor in a 12 month period require an RFP. An RFP for FY 2009 for Legal Services needs to be issued.

003) RFP: Audit Services for the "Return On Investment" measurement of Hotel Room Nights. Discuss scope of work and initiate RFP process.

004) Application Guidelines Draft 8.27.08a:

Review and approve the most recent draft of the SDTPC Application

005) Meeting Calendar: Review and approve the meeting calendar for the remainder of FY 2009

006) Reimbursement Package:

CONVIS FY 2008: Review and approve the FY 2008 reimbursement package to close out FY 2008

007) SDTPC Advance of Funds for SDTPC FY 2009 Funded Agencies Current

Reimbursement Requests: Per discussion with the City and our CPA, SDTPC to request an advance of at least \$1.6 million to cover the pending reimbursement requests from FY 2009 contractors. Review and approve the request to the City.

Informational Items:

Chairman's Report:

Brown

- Discuss CONVIS incremental United Kingdom Market program after 8/28/08 announcement that Zoom Airlines has filed for bankruptcy.
- Discuss the formation of a strategic marketing committee
- Future Meetings
 - o Sept 18, 2008
 - Above meetings to be held in the Board Room of the San Diego Convention Center: 111 W Harbor Drive, San Diego
 - 10:00 am Starting

Treasurer's Report:

Terzi

- Review City TMD collection report and estimated balance of funds for FY2009

Executive Director's Report:

Stewart

- Administrative Update
- Workshop Debrief
- Website
- Mayor's Press Conference

Adjournment:

BROWN ACT:

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts Agendas at 111 Harbor Dr., San Diego, CA 92101. Action may not be taken on items not posted on the agenda.

NOTICE TO PUBLIC:

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum per person) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select one or two speakers to represent the opinion of the group.

The order of Agenda items is listed for reference and may be taken in any order deemed appropriate by the Board of Directors.

The Agenda provides a general description and staff recommendations; however, the Board of Directors may take action other than what is recommended.