

# San Diego Tourism Marketing District, Inc.

## 2016 Board Elections

### **Procedures:**

1. Select Nominating Committee or appoint Board as Nominating Committee.
2. Approve election procedures and timing:
  - a. Issue call for self-nominations
    - i. Board must adopt criteria to accept calls for self-nominations. The Nominating Committee or Board shall approve criteria for directors consistent with Article III, section 3 of the SDTMD bylaws, and names should be submitted in writing to Executive Director.
    - ii. If the Board adopts criteria, the Board can move to open the call for self-nominations. During the same motion to open the call for nominations, the Board shall include the time and date when the call will be closed.
    - iii. Suggested time and date to close. Self-nominations shall be mailed in writing to the Executive Director of the SDTMD by February 24, 2016.
  - b. Ballots – mailed by March 18, 2016 and returned by April 29, 2016; Ballots counted May 1-20.
3. Results certified June 17, 2016.
4. Results announced June 17, 2016.

### **Timeline:**

1. January 8, 2016 – (1) review election criteria and procedures; (2) approve call for self-nominations; (3) Identify designated seats for directors.
2. January 25, 2016 – Call for self-nominations mailed to assessees during this week.
3. February 24, 2016 – Self-Nominations due and call closed.
4. February 26, 2016 – Board reviews and approves slate of candidates.
5. March 18, 2016 – Ballots mailed to Members.
6. April 29, 2016 – Last day to return Ballots.
7. May 1-20, 2016 – Ballots counted by City.
8. June 17, 2016 – Results announced.
9. June 17, 2016 – Board certifies election results.

### **Scheduled Board Meetings:**

January 8, 2016

- Criteria and Procedures for self-nominations reviewed with the board.
- Open call for self-nominations and set time and date for closing call.
- Establish and approve procedures for elections.

February 26, 2016

- Review and certify self-nominations received by February 24.
- Review and certify slate of candidates from the Nominating Committee.
- Notice group that ballots will be mailed by March 18 and due April 29.

June 17, 2016

- Election results certified. Chair announces names of new directors.