

## San Diego Tourism Marketing District, Inc. 2022 Board Elections

### **Procedures:**

1. Select ad hoc Nominating Committee.
2. Develop and approve election procedures and timing:
  - a. Issue calls for self-nominations
    - i. Board must adopt criteria to accept calls for self-nominations. The Nominating Committee or Board shall approve criteria for Directors consistent with Article III, section 3 of the SDTMD bylaws, and names should be submitted in writing to Executive Director.
    - ii. If the Board adopts criteria, the Board can move to open the call for self-nominations. During the same motion to open the call for nominations, the Board shall include the time and date when the call will be closed.
    - iii. Suggested time and date to close. Self-nominations shall be mailed in writing to the Executive Director of the SDTMD and received by Friday, March 31, 2022.
  - b. Ballots – mailed by April 10, 2022 and received by April 27, 2022; Ballots counted April 27– May 18.
3. Results announced June 3, 2022.
4. Results certified June 3, 2022.

### **Timeline:**

1. March 4, 2022 – (1) review election criteria and procedures; (2) approve call for self-nominations; (3) Identify designated seats for directors; (4) Create and appoint members of nominating committee.
2. March 7, 2022– Call for self-nominations mailed to assessed members during this week.
3. March 31, 2022– Self-Nominations due and call closed.
4. April 8, 2022 – Board reviews and approves slate of candidates.
5. April 10, 2022 – Ballots mailed to Members.
6. April 27, 2022– City must receive ballots by this date
7. April 27-May 18, 2022 – Ballots counted by City.
8. June 3, 2022 – Results announced.
9. June 3, 2022 - Board certifies election results.

### **Scheduled Board Meetings:**

March 4, 2022

- Criteria and Procedures for self-nominations reviewed with the Board.
- Open call for self-nominations and set time and date for closing call.
- Establish and approve procedures for elections.
- Establish and appoint members of Nominating Committee.

April 8, 2022

- Review and certify self-nominations received by March 31.
- Review and certify slate of candidates from the Nominating Committee.
- Notice group that ballots will be mailed by April 10 and due April 27.

June 3, 2022

- Election results certified. Chair announces names of new directors.
- Disestablish Nominating Committee